

Nursery Newsletter Spring Term 2015

Staff

For the parents of the children in Pre-school and Baby Nursery, we would like to inform you that at the beginning of this term we employed a Nursery teacher- Miss Laura Dawson - she is leading the Early Years department and will be overseeing the curriculum throughout the nursery.

Toys

We realise that your children enjoy bringing toys into show all their friends and the staff, we are happy for this to continue, please could you just bring in toys that will fit into their drawer. Please can parents avoid putting small hair clips on the younger children as these are a choking hazard.

Permission slips

As part of the curriculum we would like to introduce your child to different experiences such as food tasting, face painting etc. rather than keep asking for your permission each time if you are happy for your child to take part in these activities please sign the permission slip below.

Holiday Forms

If you are planning to take your child on any exciting adventures, it would be helpful if you could fill out a holiday booking form or send in a note, to help us maintain our staffing levels throughout the year. A copy of the form is attached.

Breakfast Club

The nursery is open from 7.30am - 8.00am for a breakfast Club, currently held in the Baby Nursery Department. The cost of this is £3.00 per morning, this includes breakfast. If you wish to book in for the occasional morning this may be done with at least a week's notice to the nursery office. Breakfast in all the other departments finishes at 8.30am.

Dropping off and Collecting Children

It is important that you drop off and collect your child at the times you have booked in. We still have a few parents consistently bringing children early and collecting them late, this effects the staff ratio's meaning staff must stay behind.

Late pick up charges are £5.50 per hour before 6pm.

£10.00 per 15 minutes after 6pm.

Please do not park on the school grounds.

Illness

If your child is unwell please keep them at home to prevent the spread of infection and so they can have one to one care.

Office Hours

If you wish to change hours or do any extra hours, please do this through the Nursery office.

Clare Thomas is available from 9 - 6 on Mondays and 9 - 3 Tuesday to Friday.

Please feel free to email Clare - nursery@ramillieshall.co.uk

Rita Meskell is available in the office from 10am - 6pm Tuesday to Friday.

Due to parents having difficulties getting through to us on the phones, we have added an extra main line to the system, an answer machine in the nursery office and we have a mobile phone available between the hours of 9am and 3pm if parents are unable to get through on the main lines.

Office mobile number - 07923 605426

Email addresses

Please could you forward your email address to nursery@ramillieshall.co.uk in order for us to send information to you directly.

Dates for the diary

Term dates:

Spring Term; Start back after Half Term on Monday 23rd February

Term ends on Thursday 2nd April

Summer Term; Starts Monday 20th April

Finish for Half Term Friday 22nd May

Start back after Half Term on Monday 8th June

Term ends on Tuesday 28th July

Teddy Bears Picnic; Friday 24th July

Nursery Closure; Monday 31st August to Friday 4th September

Holiday booking form

To help maintain our excellent staffing levels throughout the year, please could you inform us when your child will not be attending.

Name of child _____

My child will be on holiday as follows;

Date of first normal session missed; _____

Date of last normal session missed; _____

Signed _____ parent/ Guardian

Permission slips

Name of Child _____

I give permission for _____ to pick my child up today.

Signed: _____ Parent/Guardian

Date: _____

Security password: _____. This password and permission slip is valid for today only.

Name of Child _____

I give permission for _____ to pick my child up without prior notice. I have sent in a photograph.

Signed: _____ Parent/Guardian

Date: _____

Name of Child _____

I give permission for

Face painting Yes / No

Nail varnish Yes / No

Food tasting Yes / No

Please note any food/s you do not wish your child to try or any known allergies?

